



Government of Arunachal Pradesh

User Manual

For

“Apply for Updation of Cooperative
Societies Registration Certificate”

Cooperative Societies

Year 2021



Step 1: Navigate to the EODB Link <https://eodb.arunachal.gov.in/login.do> > Go to "Services" > Click on "How To Apply"> Download PDF and Apply for UBIN as given in the User Manual.

Step 2: Navigate to the EODB Link and Click on "Login"

Link: <https://eodb.arunachal.gov.in/login.do>

Step 3: Go to "Services"> Then Click on "Cooperative Societies" >Click on "Apply" against the service for "Apply for Updation of cooperative Societies Registration Certificate"

The screenshot shows the 'EASE OF DOING BUSINESS' website for the Government of Arunachal Pradesh. The navigation menu includes Home, Services, Documents, Contact, and Login. A dropdown menu is open, showing various service categories. The 'Cooperative Societies' category is selected, and the 'Apply' button for 'Apply For Updation of Cooperative Societies Registration Certificate' is highlighted with a red box.

Step 4: Put your Login ID, Password and Captcha correctly as shown in the image and Click on "LOGIN"

The screenshot shows the login page on the EODB website. A login form is overlaid on the page, with the following fields: Login ID, Password, and Captcha. The Captcha field contains the number '266669'. The 'LOG IN' button is highlighted with a red box.



Step 5: After login Go to "Apply for Services"> View Services>Choose "Arunachal Pradesh"> Type "Cooperative Societies" in Search Box> Click on "Updation of Cooperative Societies Registration Certificates"

ServicePlus
Metadata-based Integrated eService Delivery Framework

Apply For Services / View All Available Services

view ARUNACHAL PRADESH Services

Show 10 entries Search: cooperative societies

Sl.No.	Service Name	Department Name
1	Renewal of Cooperative Societies Registration Certificate	Cooperative Societies
2	Registration of Cooperative Societies	Cooperative Societies
3	Updation of Cooperative Societies Registration Certificate	Cooperative Societies

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MINISTRY OF PANCHAYATI RAJ Digital India data.gov.in india.gov.in Deity PMINDIA

Step 6: Put the Application Reference number and UBIN no and Click on "Fetch Application"

ServicePlus
Metadata-based Integrated eService Delivery Framework

Application for Updation of Society Details

Fetch Applicant Details

Application Reference No. UBIN No.

Fetch Applicant

UBIN Details

UBIN Number * PAN Number *

Full Name Designation

E-Mail Mobile Number

Name of Society Telephone

Office Address

Application Form

Expiry date of Certificate

1. We submit herewith a proposal for registration of the following society alongwith enclosures as indicated below.

2. We also declare that the information given herewith, including that in the enclosures, is corrected to the best of



Step 9: Select the enclosure documents from the dropdown menu and select the required file through by clicking “Choose file” or by “scan” the document. After that click on “Save annexure”

Step 10: After attaching the docs Click on “Submit”



Step 11: Keep the Application Acknowledgement for future reference.

The screenshot shows a web application interface. On the left is a blue sidebar with navigation options: "Apply for services", "View all available services", "View Status of Application", and "Messages & Alerts". The main content area is titled "Application Acknowledgment" and includes the following text:

Date: 13/08/2021

Dear Kakadjiya Advhinkumar Bhisabhai,
Thank you for using ServicePlus.
Your application for Apply For License as Dealer has been successfully submitted to Legal Metrology, ARUNACHAL PRADESH.

Application Summary

Application Reference Number is AFLD/2021/00019

Your application was received by Online mode on 13/08/2021.

List of Enclosures with Application

Type of document(s)	Document(s) Attached
Trading Licence	Trading Licence
Aadhar Card	Aadhar Card
Pan Card	Pan Card
GST Registration Certificate Copy	GST Registration Certificate Copy
Authorization letter issued by manufacturer to sell weight or measure	Authorization letter issued by manufacturer to sell weight or measure
Model approval certificate issued by the Govt. of India.	Model approval certificate issued by the Govt. of India.

Service Designated Officer:
Name: Department Admin Legal Metrology ds
Address: waid,,
Email: eodb@arunachal@gmail.com
Phone No.:

Regards
ServicePlus

At the bottom right of the page, there are three buttons: "Print", "Export to PDF", and "Close".

Step 12: After getting the approval confirmation through SMS and email, Login <https://eodb.arunachal.gov.in/login.do> and download the new Certificate.